

PTC Meeting Minutes, October 9, 2017

1. Call to Order

2. Welcome

3. Roll Call

Attendees:

- a. Lea Chiavaras
- b. Sue Sweeney
- c. Therese Simpson
- d. Megan Field
- e. Angela Simonson
- f. Kim Lloyd
- g. Nann Parrett

4. Approval of Previous Meeting Minutes

5. Treasurer's report:

- A family made a private donation and wrote the check to the PTC, but all vote in favor of funding going to Sue Sweeney's account.
- Received check for McKenzie fundraiser: \$117.78
- Helena Community Credit Union currently has a special on 15-month CD, where we could get 1.45% interest. We have a \$5,000 CD maturing February 7, and \$10,013.26 sitting in savings. Needing to determine whether we want to tie up funding for 15 months. If we get the LET'S JUST PLAY grant, we may need funding to match; however, judging from the assessment survey we sent out, parents thought outdoor equipment was a low funding priority.

6. Librarian Report

- Book fair is coming up Sending out requests for volunteers this week. We need three at 9 am on Saturday, Oct. 21.
- Cases will be easier to organize, since they will have signage for types of books.

7. Sweeney Report

- Artist in residence coming the week after book fair. Will focus on songwriting with 4th and 5th graders in a three-hour session. Will spend an hour with Montessori, 45 minutes with first grade, and 30 minutes with kindergarteners. Wants to record four songs and offer them to parents for purchase.
- Student council election and speeches Oct. 25. Student council gave PTC a check for \$333, so PTC will write a check of \$666 to pay for water filling station.
- Nov. 8, celebration/honoring of Jody Delany as Centennial Teacher of the year at the Capitol rotunda, 10am. Her class will go.
- Carroll basketball game Nov. 8. Not sure yet if Broadwater is invited to go.
- Oct. 25 picture retakes.
- Jon and Honey Ring of White Knight want to have a shopping day Nov. 11, for 20% of all sales to go to Broadwater PTO. We will hand out slips on game night.

- Parent/Teacher conferences Oct. 12. Ordering Bridge pizza for teachers' dinner.
- We had good attendance for APTT
- Adopt a Species oct. 17 at 2:30
- Great Montana Shakeout on 10/18 at 10:18 for earthquake drill.

Old Business

- SURVEY RESULTS: 51 completed so far., 16 staff, 34 parents.
 - Classroom supplies and money: 60.78%
 - Technology: 56%
 - Residencies/Guest speakers: 54%
 - Field Trips: 50.98%
 - Playground Equipment: 43.14%

We should find out what teachers wanted specifically, because they rarely ask for funding. Keep open the rest of October, and have a Chrome book open at game night. Analyze data for next meeting.

- WALK TO SCHOOL DAY: Went well. Don't owe Sedexo money. Heidi and Lea working on Google doc. Need to return hot chocolate containers on time.
- SPIRIT AND PRIDE: We get \$2 for every item sold. Only t-shirts and sweatshirts.
- BOX TOPS: Spencers no longer does gift certificates. PTO will offer a \$25 and \$10 card.
- RECYCLING UPDATE: Going well. We have two student helpers.
- COLOR RUN: Date set for April 29. Nann to make reservation for the Fairgrounds. We need more people on the committee. Leave 10 slots open for volunteer signup.
- PICKLES SALES: Sue got Van's phone number. We are currently too busy with raffle, so tabled until next meeting.
- RAFFLE: Everyone responsible for decorating their own baskets. Take pictures and send to Lea to post on Facebook. Post new item once a day.

8. New Business

- SYMPHONY REQUEST: Donating \$125 unanimously approved.
- FOOD FOR PARENT/TEACHER MEETINGS: Providing Bridge pizzas. Drop off at 4:30
- TACO JOHNS: Sue to set date in Nov and coordinate.
- SNACKS: No longer getting snacks. PTC will assess need and provide snacks every month.
- GAME NIGHT: Oct. 26, 6-7:30. How many volunteer slots? Need 15 pizzas with smaller slices and precooked, premade salad, ice and salad dressing. Needing volunteers 5:36-6 for setup, 6-6:30 to feed, 6:30-6:45 to clean up. Everyone bring games if they have them.

WELLNESS COMMITTEE: needing more members. So far: Sue, Nann, Becky, Kim Lloyd (from SNAP/ed program). We need a color run committee and a wellness committee.

ACTION ITEMS:

- Minutes out for approval and posted on the web (Nann, Lea)
- Set up 15-month CD (Angela)
- Send out request for volunteers for Book Fair (Lea?)
- Pay \$666 for Water Filling Station (Angela, Sue)
- Make and distribute info slips for White Knight shopping day Nov. 11
- Get Chrome Book with Needs Assessment available for game night
- Analyze Needs Assessment data for next meeting
- Google Doc (Lea, Heidi)
- Fairgrounds reservation for color run (Nann)
- Set up color-run committee signup, 10 slots (Lea)
- Gift cards (\$10, \$25) for box top winners (Lea, Angela, Sue)
- Symphony Request \$125 (Sue, Angela)
- Parent/Teacher pizza order (Nann)
- Set Taco John's date (Sue)
- Classroom Snacks: First-round Costco purchase (Nann); Monthly Assessment and report (Sue)
- Game night pizza order: 15 pizzas, salad, ice (Lea, Angela)
- Game night volunteer signup (Lea)
- Email asking for volunteers for color run and wellness committee (Lea)
- Raffle: send fliers for edits (Therese), Print (Angela), Photos of baskets to Lea for FB posts (Basket Assemblers)

Past Action Items Pending

- Contact Mike (former PTC president) follow up on the sale of the old popcorn machine (Angela)
- Recommendations for fundraising efforts on the internet (Patti, Nann)
- Create E-Newsletter through Mailchimp (Nann)